



22nd Annual Paola Heartland Car Show

Saturday, June 8th, 2024
10 AM-4:30 PM Rain or Shine
Historic Downtown Square - Paola, KS

MERCHANDISE VENDOR REGISTRATION FORM

REGISTRATION FEE \$25 Base 10x10 + \$10 each additional 10 ft.
Setup 7-9 AM Tear Down 4:30 PM

LAST NAME _____ FIRST NAME _____

BUSINESS NAME _____ TAX EIN# _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

LIST ITEMS YOU INTEND TO SELL _____

SUPPORT VEHICLE _____ LICENSE PLATE # _____

BOOTH SIZE NEEDED _____ ELECTRICITY NEEDED YES NO

VENDOR APPLICATION: This application is for a revocable license to use space at this year's Paola Car Show. This application cannot be processed without your certificate of insurance and money. By making application, you agree to abide by the rules and regulations, which accompany this application as set forth by the Committee. See attached for vendor information.

WAIVER OF LIABILITY: In consideration of your accepting this application, I, the undersigned, intending to be legally bound, hereby, for myself, my heirs, my business, executors and demonstrators, waive and release any and all rights and claims for damages I or my business may have against the City of Paola, the Paola Chamber of Commerce, Paola Car Show, their representatives, successors, and assigns for any and all injuries suffered by myself, my business, or my guests in the event. Further, I hereby grant full permission to the event organizers and/or agents authorized by them, to use any photographs, videotapes, recording or any other record of the events for any legitimate purpose.

Make checks payable to: Paola Chamber of Commerce (note "Heartland Car Show" in the memo line)

Mail this completed form to: 6 W Peoria, Paola, KS 66071

Deadline to apply is May 29, 2023

MERCHANDISE VENDOR INFORMATION

The application must be filled out completely to be considered. All money must be paid in full at the time of application. Payable to Paola Heartland Car Show. Deadline for applications is **May 1, 2024**. A late fee of \$25 (due with application) will be assessed for any application submitted after May 1, 2024. Absolutely **no refund** after your application is received. You will receive confirmation by letter or by phone call.

REQUIREMENTS:

All sales tax rules must be followed. A Special Event Sales Tax Packet will be sent for your convenience. Absolutely **NO PETS** are allowed.

BOOTHS:

We will not accept booth location requests. The Paola Heartland Car Show reserves the right to assign booth spaces and alter booth spaces as deemed necessary. Pop up tents are allowed

All booths must remain up and manned during the event and cannot be taken down or removed prior to 4:30 pm. Violation of these rules will jeopardize future participation. No vehicles will be allowed in until it is deemed safe by the Paola Heartland Car Show Committee to do so.

Electrical hookups are available. Any cord rejected by the Fire Marshall will be the Vendor's responsibility. Any booth that continuously blows circuit breakers will be disconnected.

SET UP:

Merchandise Vendor Check-in - will be at the **Northwest corner of the park square (Silver St. and Peoria St.) from 7:00 A.M. until 9:00 A.M.**

It is highly suggested that set-up be completed by 8:45 A.M. ALL vehicles will be required to move at 9:00 A.M

Limited space in the Park Square mandates **NO PARKING** of any support vehicles on the square throughout the car show. Those not complying will be towed at the owner's expense

TAKE DOWN:

Booths must be taken down and area cleaned up by 6:00 p.m.

All vendors are responsible for removing any trash in and around their booth. All trash must be disposed of in trash cans or by stacking next to trash cans if they are full.

The Paola Heartland Car Show Committee reserves the right to change said guidelines and rules at any time prior to and during the festival period for safety issues. Violation of the rules and regulations will be in default of the license agreement. Results may be immediate expulsion, closure and denial of participation in future celebrations. No refund will be given.